

WMS Decision Score Sheet

	✓		
	✓	✓	✓
	✓		✓
		✓	
	✓		✓

Easy to Use Scoring for Additional Considerations When Deciding on a Warehouse Management System

After investing considerable time evaluating warehouse management systems, it is time to make a selection. To make the best decision for your business, it is advisable to consider factors other than merely the cost and functionality of a WMS.

An easy to use score sheet has been provided. Within the score sheet are some issues that may not be on your radar as well as some major issues of which you should not lose sight.

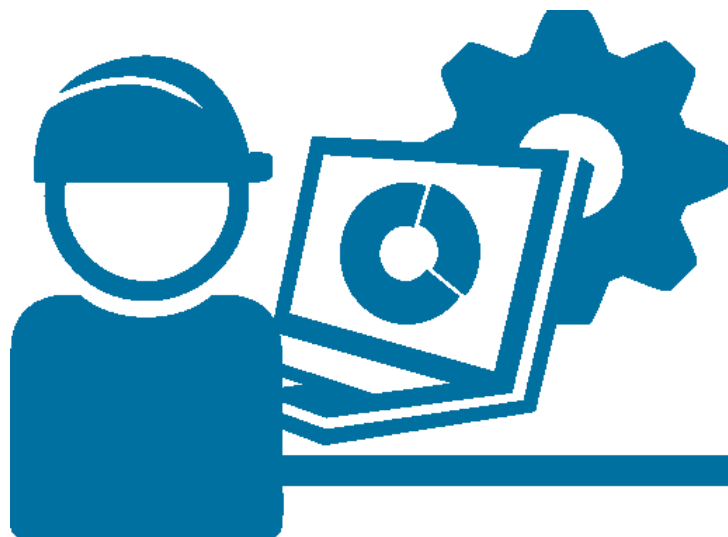
Here is one way to use the score sheet. Because a warehouse management system can affect all areas of an organization, we suggest that you meet with your WMS evaluation team to discuss each question. Rate each vendor based upon the group response.

The score sheet will rate each checked box (a “yes” answer) with a value of 1 point. The total point value will be automatically calculated at the end of the score sheet.



Functionality

	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Issue			
Can operational processes be automated within the WMS system using workflow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you purchase add-on modules for additional functionality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the WMS software work with RF?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the warehousing software work with RFID?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the WMS system work with voice technology?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can reporting be customized?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the WMS currently used for the type of inventory you handle?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



User Friendly

	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Issue			
Can users easily sort, filter and view information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the WMS automatically send alerts to users about tasks, status changes, etc.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the WMS software be easy for new users to learn quickly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the WMS system include the ability to subscribe to reports?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the user customize views?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the user save their preferences if grids or views are rearranged?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can documents & files of any type be stored within the WMS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the system include the ability to customize fields?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Technical

	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Issue			
Does the system include the ability to create or adapt workflows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the system scalable so that it can accommodate the future growth of your business?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the system rely on state-of-the-art technology?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is your company likely to outgrow the warehouse management system within the next 3 years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the WMS be integrated to all the systems you need to run your business?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the system use 802.11 communication standard to collect & transfer data?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the system meet the maximum capacity of users you would have using it at any given time?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you restrict system access for security and other reasons?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you restrict the operations that users can perform, even at specified times?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are upgrades provided 3 or more times a year, not just bug fixes and patches?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can your IT resources handle upgrades on your own?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Financial

	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Issue			
Is the total cost of ownership within your budget?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the projected ROI meet your expectations for this project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the WMS include the cost of upgrades & any required or needed professional services associated with the upgrades?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vendor

	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Issue			
Has the vendor been in business a minimum of 10 years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the WMS software vendor provide you with mobile hardware solutions if needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can the software vendor provide you with integration services if needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was the WMS software developed "from the ground up" rather than expanded by acquisition of other products?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

During the sales process, did the software vendor work with your team as a partner to uncover challenges they could resolve?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did the WMS vendor provide a Business Analyst or supply chain expert during the on site visit to provide insight for your business?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the team of the WMS software vendor knowledgeable about industry best practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does the WMS vendor employ staff with real world supply chain & warehousing experience?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By the end of the sales process, did you feel that the WMS vendor would be a valued partner you could trust?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did your WMS evaluation team feel comfortable working with this vendor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were any questions and concerns resolved completely and quickly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were you satisfied with the responsiveness of the software vendor during the sales process?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the WMS vendor conduct an analysis to determine gaps before implementation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the software vendor provide online learning tools that can be accessed 24/7?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is support handled by experts within the WMS vendor's organization?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For 3PLs

Issue	Software Vendor Name 1	Software Vendor Name 2	Software Vendor Name 3
Does the system include an easy to use 3PL billing system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you customize contracts to meet any requirements for your clients?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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About Datex

Datex provides flexible, reliable supply chain technology solutions to help make businesses more profitable, including supply chain software, mobility solutions, professional services and mobile device management. In business for over 35 years, Datex has a wealth of experience in helping companies across the world meet these critical business challenges.

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